



# ÉCOLE ROCKY ELEMENTARY SCHOOL

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## **Ecole Rocky Elementary School Council Meeting**

**November 28, 2019**

**Room 32 @ noon**

### **Attendance**

Jody Shanks  
Julie Andrew  
Corrina Ross

Anita Truman  
Rose Zalasky  
Tim Bowman

Crystal Sieppert  
Mandy Lueers  
Vanessa Lobley

### **1. Called to order**

- Meeting was called to order at 12:05pm by Jody Shanks, Chair of the meeting. Vanessa Lobley presided as recording secretary of the meeting.

### **2. Introductions**

- Julie Andrew introduced herself for those who may be new to the meeting. She is our Board Trustee who is always willing to answer any questions or concerns we have regarding our school division
- Staff and parents also gave a quick introduction and informed everyone of which class their children are attending

### **3. Approval of Agenda**

- Mandy moved to accept the Agenda
- Anita seconded
- Motion passed

### **4. Approval of Minutes**

- Jody motioned acceptance of meeting minutes as is
- Crystals seconded
- Motion passed

### **5. Reports**

#### **a. Trustee Report – Julie Andrew**

- 2020/21 Calendar was approved and copies of the approved calendar were supplied

- Corridor Project approved for Leslieville/Condor
- Insurance is to increase an additional \$600,000.00
- We discussed Choice in Education which is a topic that is being looked at in depth
- The financial report has been accepted
- Changes in government will have large impacts on schools across Alberta. Some grants have already been cut such as the one directed at class sizes. WRSD has put money aside and assures us there will be no school based staff adjustments this year. The Alberta Education meeting has proven it will be difficult but they are working on strategies to save money
- Julie was asked if we will be reinstating school fees. That does not seem to be an option at this time. It was brought to our attention that we are one of the only school divisions that do not have a transportation fee
- WRSD has a deficit in transportation and believes using Prairie Bus lines was a better option. We no longer have the building, maintenance to look after or wages to worry about which should save money in the long run. The one downfall mentioned was that we pay a little more for field trips
- There is a meeting at Rocky Elementary on December 11<sup>th</sup> at noon for Canadian Parents for French in which Julie will try to attend.

## **b. Principal Report**

### **i. Fire Drills, Lockdowns, and Hold & Secure**

- Our Emergency Preparedness Plan includes regular staff training and drill practice.
- We hold fire evacuation drills six times a year practicing different scenarios (lost child, blocked entrance, etc.)
- Our emergency training also includes lockdown and hold & secure drills.
- A Lockdown is employed when there is a threat within the school, we held a drill on November 25 that went very well
- A Hold & Secure is employed when there is a threat in the community
- It was discussed that it is protocol that a letter go home informing parents after an emergency plan has been employed. There is also a point person assigned to communicate with parents. It is generally the Deputy Superintendent or principal
- We strongly encourage visitors to sign in as it makes it easier to track who is volunteering/present at our school at this time. Volunteers will be directed by staff if present during employment of one of these emergency plans

### **ii. We are active on social media**

- Facebook: <https://www.facebook.com/EcoleRockyElementary/> 319 followers

- Twitter: @EREPeace – 119 followers
- Website: <http://ecolerocky.wrsd.ca/>
- We are forming a larger facebook presence. With that being said sometimes parents bring up concerns on facebook and we would like to be contacted directly if you see something wrong with our processes.

**iii. Past Month Events**

- Some things that happened here in November is classes throughout ERE enjoyed Virtual Reality Goggles, Kindergarten and Grade 1 began skating, we held an outstanding Remembrance Day Assembly, Term 1 report cards went home, Parent/Teacher Interviews took place, we had a book fair and our Choir performed at the Seniors Luncheon at the Festival of Trees

**iv. Upcoming Events**

- Dec 2 – Pizza with the Principal for November award winners
- Dec 3 – Deadline to claim free concert tickets
- Dec 5, 7, 9, 11, 12, 17, 19 hand chime performances
- Dec 6 – Purdy’s Chocolate arrives
- Dec 17 – Christmas Concert 10:30am & 1:30pm
- Dec 20 – December Assembly, 1:45pm
- Dec 21- Jan 5 – Christmas Break
- Jan 13-15 – Farm Safety Presentations
- Jan 22 – Travelling Art arrives

**v. Current School Wish List**

- We discussed some of the things the school could use fundraising money for such as; field trips, hand chimes, xylophone instruments, a possible literacy resident(bilingual maybe), classroom budgets, art supplies, gym supplies, sponsored lunches, Christmas baskets for families in need.

**6. Old Business**

- It was discussed with school staff and decided helmets will no longer be mandatory at our mini rinks

**7. New Business**

**a. Hot Lunch**

- i. Jody motioned to continue to offer two days of hot lunch, Crystal seconded and all were in favour.
- ii. Crystal motioned to accept payment monthly, Mandy seconded and all were in favour. We also determined that Crystal would be open to accepting cash and cheque pending circumstance

- iii. Crystal informed us that in order to accept debit through Bambora we would have to pay \$0.40 per transaction. \$40 initial set up fee as well as \$15 per month. Considering we are closed during the summer months and the associated fees, all were against setting this up at this time
- iv. It was determined that meals that are ordered but the recipient is absent would be donated to a student that does not have hot lunch unless otherwise arranged by the parent with the teacher.

**b. Milk Program**

- Jody motioned that the last month we offer the Milk Program this school year would be May
- Crystal seconded and all were in favour
- Motion passed

**8. Adjournment**

- Upon a motion made by Mandy Lueers and Seconded by Vanessa Loble, it was resolved that the meeting be terminated at 1:22pm
- There will not be a School Council Meeting in December



# ÉCOLE ROCKY ELEMENTARY SCHOOL

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## **Ecole Rocky Elementary Fundraising Society Meeting**

**November 28, 2019**

**Room 32 @ 1:23pm**

### **Attendance**

Jody Shanks  
Crystal Sieppert  
Rose Zalasky  
Mandy Lueers  
Corrina Ross  
Vanessa Lobley

### **9. Called to order by Chairperson Jody Shanks @ 1:23pm**

### **10. Approval of Agenda**

- Corrina motioned acceptance of Agenda
- Crystal seconded
- Motion passed

### **11. Approval of minutes**

- Jody motioned acceptance of minutes
- Mandy seconded
- Motion passed

### **12. Reports**

#### **a. Treasurer Report – Crystal Sieppert**

- Chq \$4852.43
- Sav \$5548.80
- Outstanding payment to vendors - \$10, 401.23
- It has been noted that the reports we are receiving are inaccurate due to the timing of the bank statements and vendors not cashing their cheques right away

**b. Hot Lunch Report**

- We recently lost \$7 using Harveys as a vendor
- We have encountered errors in the system including incorrect calculations

**13. Old Business**

- Hotdog Lunch Update will be postponed until the next meeting
- We were unable to do the 50/50 due to eligibility reasons but have been informed cash draws are in the perimeters of what we were looking for.
- We received an invoice for the full amount of the water bottle filling station and upon looking at the additional vendor invoices outstanding it was determined that we should hold back \$3000 of the \$7500 we were hoping to put forward to fulfilling the field trip wish list

**14. New Business**

**a. Raffle Baskets**

- 4 Raffle Baskets were donated to the school. One is a 11.2kg turkey, 6.8kg ham, a boy toy basket and a girls toy basket. Tickets will be \$2 with the proceeds going to the Grade 5 field trip

**b. Proposed Fundraising Dates**

- January 17 – Welcome back from the holidays
- March 13 – Family Movie Night
- April 03 – Easter Dance

**c. Other Fundraising Ideas**

- A Pie walk/bake sale
- Hot Lunch Raffle

**d. Casino**

- We discussed eligibility and use of proceeds when participating in the Casino Fundraisers through the AGLC. Everyone seemed to agree that it would be the best route to be able to supply the school with an opportunity to receive its Wish List Items
- Vanessa Lobley put forth a motion that we apply for a Casino License
- Jody seconded and all were in favour.
- Motion was passed

**e. Online Banking**

- To improve on accuracy and convenience, Crystal motioned that we set up online banking for the Fundraising Society
- Jody Seconded and all were in favour
- Motion passed

**f. Coffee and Appetizers**

- After speaking with Rose it was determined that the \$500 supplied for coffee last year had lasted 1 year and 3 months. With this information it was decided

that we could supply \$500 again this year but we could use it for the teacher appreciation appetizers as well

- Jody Motioned
- Vanessa seconded and all were in favour
- Motion passed

**15. Meeting was adjourned at 1:51pm and there will be no Fundraising Society Meeting in December**